| **Hazards** | **Is the hazard present?**  **Y/N** | **What is the risk?** | **Risk rating**  **H = High**  **M = Medium L = Low** | **Control measures** | **Is this control in place?**  **Y/N** | **If no, what actions are required to implement the control?** | **Person responsible** | **Date action completed** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Damaged electrical  fittings and equipment |  | Overheating/ fire | H | Electrical gym equipment is visually checked before use.  [**See Portable Electrical Appliances - Template No. 22**](https://www.hsa.ie/eng/education/managing_safety_and_health_in_schools/new_guidelines_files/ms_word_files/portable-electrical-appliances-no-22.docx) |  |  |  |  |
| H | Defective electrical equipment is clearly identified, labelled as out of use and stored separately to prevent accidental use  Defects are reported to person in control of the workplace to ensure all items are repaired or replaced  [**See Portable Electrical Appliances - Template No. 22**](https://www.hsa.ie/eng/education/managing_safety_and_health_in_schools/new_guidelines_files/ms_word_files/portable-electrical-appliances-no-22.docx) |
| Trailing cables |  | Trips, falls | H | There are no trailing cables that are a trip hazard |  |  |  |  |
| Other gym equipment |  | Cuts from sharp edges | H | Gym equipment is visually checked before use  Equipment is maintained in good condition |  |  |  |  |

If there is one or more **High Risk (H)** actions needed, then the risk of injury could be high and immediate action should be taken.

**Medium Risk (M)** actions should be dealt with as soon as possible. **Low Risk (L)** actions should be dealt with as soon as practicable.

Risk Assessment carried out by: Date: / /

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